

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG ACROBATIC GYMNASTIC WORLD CUP RZESZÓW –POLAND, OCTOBER 7-9 , 2016 B CATEGORY



REVISED
27.04.2016
Accommodation Conditions

DIRECTIVES

Event ID: 14335

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Poland has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Rui Vinagre 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 32 Fax: +41 (0) 21 321 55 19 / Sport department:+41 (0) 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Polish Gymnastic Association 11 Ratuszowa Street, 03-450 Warszawa, Poland Contact person: Wiesława Milewska Tel: 0048 570 990 303 e-mail: kontakt@pzg.pl website: www.pzg.pl
ORGANIZING COMMITTEE	Podkarpacki Okręgowy Związek Akrobatyki Sportowej 13 a Pułaskiego Street, 35-011 Rzeszów, Poland Contact person: Eliza Kaplita-Wójcik tel: 0048 605 080 226 e-mail: acro.rzeszow@gmail.com website: www.akrobatyka.rzeszow.pl
LOCATION	Rzeszów, Poland
DATE	From 5th to 10th October, 2016
VENUE	Sport Hall in Rzeszów, 10 Podpromie Street, 35-959 Rzeszów Website: www.hala.rzeszow.pl Tel: 0048 17 853 68 68 The multifunctional "Podpromie" Hall disposes with the separate Competition Hall, Training Hall and Warm-up Hall and all other necessary sports facilities for big sports events.

APPARATUS SUPPLIER	Training Floor and Competition Floor: Janssen –Fritsen
PROVISIONAL SCHEDULE	<p>October 5th: Arrival of Delegations, Training October 6th: Training and Podium Training/ Orientation Meeting October 7th: Judges' instruction/ Qualification 1st exercise October 8th: Judges' instruction/ Qualification 2nd exercise October 9th: Judges' instruction/ Final October 10th: Departure of Delegations</p>
PARTICIPATION	<p>The World Cup Competitions consist of Qualifications and Finals in all 5 categories.</p> <p><u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All competitors must take part in the qualifications. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points. <p><u>Participation in the Finals:</u></p> <p>Category A and B tournaments must offer a Final in all 5 categories.</p> <ul style="list-style-type: none"> • The top eight units with no more than 2 per NF/per category from the qualifications qualify for the Finals. • In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice. • Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. • Such "Wild Card Participant" must have participated in the respective category in the qualification. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. <p><u>World Cup Competitions may exceptionally be combined with other Competition.</u></p> <p>Cancellation Policy</p> <ul style="list-style-type: none"> ▪ The <u>organizing member Federation (LOC)</u> may cancel the competition in the respective category if at the time of the definitive entry there are less than 4 countries registered in a category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF). ▪ The participating member Federations (NF) may cancel its participation in a specific category without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines. ▪ Procedure and deadlines for the cancellation of a category by the LOC or participation by the NF is as follows: <ul style="list-style-type: none"> ○ FIG shall inform LOC and NF about the participation, within 5 days after the Definitive registration deadline. ○ LOC and NF have the possibility to cancel the event (in a specific category) respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.

“HORS CONCOURS” GYMNASTS	<p>The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors; they must be named before the start of the qualifications and cannot qualify for the final. They will have to start first.</p> <p>The Organizing Member Federation is allowed to name 1 Men’s Pair, 1 Woman’s Pair, 1 Mixed pair, 1 Women’s Group and 1 Men’s Group as “hors concours” competitors.</p>																																				
FEDERATIONS INVITED	<p>The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Acrobatic Gymnastics.</p>																																				
SIZE OF DELEGATION AND FIG LICENCE	<p>Participation is limited to 3 “units” per NF in each category</p> <p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast’ Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The Organising Member Federation (OMF) may limit the participation with criteria to be defined by the OMF. Those criteria must be approved by the FIG.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="496 831 1422 1252"> <tr> <td>Head of delegation</td> <td></td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>(if 4 and more units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 8 and more units)</td> <td>2</td> </tr> <tr> <td>Coaches</td> <td>(if 1 units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 2 to 5 units)</td> <td>2</td> </tr> <tr> <td></td> <td>(if 6 to 8 and more units)</td> <td>3</td> </tr> <tr> <td></td> <td>(if 9 and more units)</td> <td>4</td> </tr> <tr> <td>Gymnasts</td> <td>(3 units per category)</td> <td>39</td> </tr> <tr> <td>Medical Doctor</td> <td></td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>(if 1 to 3 units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 4 and more units)</td> <td>2</td> </tr> <tr> <td>Judges</td> <td></td> <td>2</td> </tr> </table> <p><i>A unit being a pair or a group.</i></p> <p>Out of competition gymnasts will not be accepted</p>	Head of delegation		1	Team Manager	(if 4 and more units)	1		(if 8 and more units)	2	Coaches	(if 1 units)	1		(if 2 to 5 units)	2		(if 6 to 8 and more units)	3		(if 9 and more units)	4	Gymnasts	(3 units per category)	39	Medical Doctor		1	Paramedical Staff	(if 1 to 3 units)	1		(if 4 and more units)	2	Judges		2
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AGE LIMITS	<p>Age limit: minimum 15 years (born in 2001 or before)</p>																																				
JUDGES AND JURIES	<p>The number of Juries (judges’ panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw - directed by the FIG Technical Representative - from the judges present at the event. Priority will be given to the judges of the highest category.</p> <p>A jury must consist of one Chair of Judges’ Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.</p> <p>No panel may include more than one member from a single federation (excluding the CJP and D judges)</p> <p>The CJP must be of Cat. I</p> <p>The Difficulty Judges must be Cat. I or II</p> <p>The Execution and Artistic judges must be Cat. I, II or III.</p> <p>The FIG Technical Representative will serve as President of the Superior Jury.</p> <p>Each participating federation must provide minimum one judge. Failure to do so will</p>																																				

	<p>result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>												
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>												
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>8 June, 2016</td> </tr> <tr> <td>Definitive registration:</td> <td>3 August, 2016</td> </tr> <tr> <td>Nominative registration</td> <td>7 September 2016</td> </tr> </table> <p>Last registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional registration (if any)</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Provisional registration	8 June, 2016	Definitive registration:	3 August, 2016	Nominative registration	7 September 2016	Fine for missing or late Provisional registration (if any)	CHF 500.-	Fine for missing or late Definitive registration	CHF 750.-	Fine for missing or late Nominative registration	CHF 500.-
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DRAWING OF LOTS	<p>The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.</p>												
ENTRY FEES	<p>The entry fees, if any, have to be approved by FIG.</p> <p>The non-reimbursable cost for the Entry Fee is of 55 Euro per gymnast</p>												
ACCOMMODATION	<p>Insert detailed information for a minimum of two different Hotel categories, including the Official Hotel and one of them being a "low cost hotel" as follows:</p> <p>CLASS A Hotel ****</p> <table> <tr> <td>Single room / Full board</td> <td>110 Euro / night / person</td> </tr> <tr> <td>Double room / Full board</td> <td>90 Euro / night / person</td> </tr> </table> <p>CLASS B Hotel ****</p> <table> <tr> <td>Single room / Full board</td> <td>100 Euro / night / person</td> </tr> <tr> <td>Double room / Full board</td> <td>80 Euro / night / person</td> </tr> </table> <p>CLASS C Hotel ***</p> <table> <tr> <td>Single room / Full board</td> <td>80 Euro / night / person</td> </tr> <tr> <td>Double room / Full board</td> <td>70 Euro / night / person</td> </tr> </table>	Single room / Full board	110 Euro / night / person	Double room / Full board	90 Euro / night / person	Single room / Full board	100 Euro / night / person	Double room / Full board	80 Euro / night / person	Single room / Full board	80 Euro / night / person	Double room / Full board	70 Euro / night / person
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Single room / Full board	80 Euro / night / person												
Double room / Full board	70 Euro / night / person												

	<p>CLASS D Hotel **</p> <table border="0"> <tr> <td>Single room / Full board</td> <td>70 Euro / night / person</td> </tr> <tr> <td>Double room / Full board</td> <td>65 Euro / night / person</td> </tr> <tr> <td>Triple room/ Full board</td> <td>55 Euro/ night / person</td> </tr> </table> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 3rd or 17th August at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC by 3rd August as follows: In case of cancellation, costs will be refunded as follows: By 6th August – 100% refund 7th August – 10th September- 50% refund From 11th September – no refund</p>	Single room / Full board	70 Euro / night / person	Double room / Full board	65 Euro / night / person	Triple room/ Full board	55 Euro/ night / person
Single room / Full board	70 Euro / night / person						
Double room / Full board	65 Euro / night / person						
Triple room/ Full board	55 Euro/ night / person						
MEALS	<p>Full board is included in accommodation packages. Breakfast will be served at the hotel. Lunch and dinner will be served in the competition hall.</p> <p>The invited participating federations must pay for the meals expenses of their delegation members.</p>						
FINAL BANQUET	<p>Delegations that book their accommodation through the LOC are invited to the Final Banquet. Delegations having not booked their accommodation through the LOC and having additional visitors travelling with them may purchase tickets for the Banquet at 30 Euro per person. The tickets of the Final Banquet must be paid to the LOC by 7th / September 2016.</p>						
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by 7th September.</p>						
LOCAL TRANSPORTATION	<p>Federations that have arranged accommodation through the Organisers will be transferred from Rzeszów- Jasionka Airport or Rzeszów Railway Station to and from the official hotels, and from the official hotels to and from the competition venue.</p>						
VISA	<p>Please verify immediately with your travel agent or the Polish Embassy or Consulate in your country if a visa is required for your travel to Poland. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 3rd August to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>						
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).</p>						

	<p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 5 Euro per person/day.</p>
ACCREDITATION	<p>Each federation will be taken to the accreditation desk (Sport Hall) upon arrival. In order to accelerate the accreditation procedure, please send to the LOC by email : ekaplita@gmail.com a photo of each delegation member together with the Nominative registration. The specification should be as follows: File format: JPG, JPEG Dimensions: 190 pixels wide x 250 pixels high File name: NOC_Surname_First name If a photo has to be taken during the accreditation, there will be a charge of 10 Euro for each photo. During the accreditation the Head of Delegation must present the following: - Passports of all members of the delegations - Insurances of all members of the delegation - National anthem and national flag (150x100) - Tariff sheets - Competitors' music (MP3) - Proof for full payment of the costs due to the LOC</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these World Cups. Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p>BANK PKO BP, Oddział 1 Rzeszów, ul. 3-go Maja 23 SWIFT- BPKOPLPW IBAN- PL 04 1020 4391 0000 6102 0074 5083 Beneficiary name: Podkarpacki Okręgowy Związek Akrobatyki Sportowej w Rzeszowie</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
CANCELLATION POLICY	<p>The Organizing Committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest. Rooms with half board cancelled until 6th of August at the very latest will be subject to a cancellation fee of 0%. Rooms with half board cancelled from 7th of August until 10th of September at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned. Rooms with half board cancelled from 11th of September until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the Federation concerned.</p>
TIE BREAKING RULES	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. The gymnasts with same final score will receive the same World Cup points.</p>

<p>PRIZE MONEY</p>	<p>The organising member federation must pay a minimum prize money per medallist as follows:</p> <p style="text-align: center;">B- Tournaments : Total minimum 7'800.- (Swiss Francs):</p> <p>The Prize Money, free of any deductible taxes, will be distributed in CHF/Euro as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">For Tournaments Category B:</td> <td style="text-align: right;">Total CHF 7.800.-</td> </tr> <tr> <td colspan="2"><i>Pairs and Groups</i></td> </tr> <tr> <td>• Gold</td> <td style="text-align: right;">300.- (per gymnast)</td> </tr> <tr> <td>• Silver</td> <td style="text-align: right;">200.- (per gymnast)</td> </tr> <tr> <td>• Bronze</td> <td style="text-align: right;">100.- (per gymnast)</td> </tr> </table> <p>In case of a tie, the prize money will be added and divided by the number of gymnasts:</p> <p>1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.</p>	For Tournaments Category B:	Total CHF 7.800.-	<i>Pairs and Groups</i>		• Gold	300.- (per gymnast)	• Silver	200.- (per gymnast)	• Bronze	100.- (per gymnast)
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<p>ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST</p>	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <ul style="list-style-type: none"> • Men's Pairs • Women's Pairs • Mixed Pairs • Women's Groups • Men's Groups <p>Pairs are listed by name, but considered as an entity. In case of change of partner, the Mixed Pair is considered as a new Pair.</p> <p>Groups are listed by name, but considered as an entity. One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.</p> <p>The World Cup Points are assigned to the competitors as follows:</p> <p>Finals: ranking from 1st to 8th place Qualifications: ranking from 9th to 16th place</p>										

Rank	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The gymnasts with same final score will receive the same World Cup points.

In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.

“Wild Card Participants” will not receive any World Cup Points.

“Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORLD CUP

The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:

A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.

EVENT MANAGER

Eliza Kaplita- Wójcik : ekaplita@gmail.com

MEDIA

Kinga Tronina-Rak: kingatronina@o2.pl

SOCIAL MEDIA

<https://pl-pl.facebook.com/POZASRzeszow>

MEDICAL

MEDIC – TRANSPORT

SERVICES

10 Rejtana Str. 35-310 Rzeszów
Tel: 0048 604 888 831
www.medic-transport.pl

OFFICIAL HOSPITAL

Kliniczny Szpital Wojewódzki Nr 1 im. Fryderyka Chopina
2 Szopena Street, 35-055 Rzeszów
www.szpital.rzeszow.pl
Tel: 0048 17 86 66 000

DOPING CONTROLS

For World Cup Competitions and Series, A and B Category, the Organizing Member Federation will provide a minimum of 5 doping controls at its own charge. Failure to do so will result in the deposit being lost in full.

Doping Controls will be provided by: Komisja do Zwalczenia Dopingu w Sporcie, www.antydoping.pl, tel:0048 22 529 89 12;

MARKETING

FIG advertising and publicity norms must be respected.

VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises. There will be Polish Video Control System.

RULES AND REGULATIONS

The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:

	<ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • Licenses Rules • World Cup Rules for Acrobatic Gymnastics • General Judges Rules • Specific Judges' Rules for Acrobatic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>																				
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration (on line)</td> <td>8 June 2016</td> </tr> <tr> <td>Definitive Registration (on line)</td> <td>3 August 2016</td> </tr> <tr> <td>Nominative Registration (on line)</td> <td>7 September 2016</td> </tr> <tr> <td>Accommodation Form</td> <td>3 August 2016</td> </tr> <tr> <td>Travel Schedule Form</td> <td>7 September 2016</td> </tr> <tr> <td>Visa Request Form</td> <td>3 August 2016</td> </tr> <tr> <td>Meals Form</td> <td>7 September 2016</td> </tr> <tr> <td>Payment of the Accommodation Costs</td> <td>3 August 2016</td> </tr> <tr> <td>Payment of the Final Banquet</td> <td>7 September 2016</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>Upon Accreditation</td> </tr> </table>	Provisional Registration (on line)	8 June 2016	Definitive Registration (on line)	3 August 2016	Nominative Registration (on line)	7 September 2016	Accommodation Form	3 August 2016	Travel Schedule Form	7 September 2016	Visa Request Form	3 August 2016	Meals Form	7 September 2016	Payment of the Accommodation Costs	3 August 2016	Payment of the Final Banquet	7 September 2016	Payment of the fine for missing judge	Upon Accreditation
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ADDITIONAL INFORMATION	In conjunction with this World Cup event there will also be held an international tournament according to the FIG rules and with a different schedule.																				

Sincerely Yours,

Warsaw, April 20, 2016

Place and date:




 Sekretarz Generalny
 Polskiego Związku Gimnastycznego
 mgr Aneta Orłowska

Signature of the President or Secretary General of the FIG affiliated NF