



**European Acrobatic Gymnastics  
Championships Seniors & Juniors  
Rzeszow, (POL)  
19 – 22.10.2017**



**DIRECTIVES**

**EVENT ID: 15193**

Dear UEG affiliated Member Federation,

The Gymnastics Federation of Poland has the pleasure to invite your Federation to participate in the aforementioned official UEG International Event.

<b>DISCIPLINE</b>	<b>Acrobatic Gymnastics</b>
<b>HOST FEDERATION</b>	<b>Polish Gymnastics Federation</b> Ul. Ratuszowa 11, 03-450 Warszawa Contact person: Wiesława Milewska Phone: +48 570 990 303 E-mail: <a href="mailto:kontakt@pzg.pl">kontakt@pzg.pl</a> Website: <a href="http://www.pzg.pl">www.pzg.pl</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	<b>Podkarpacki Okręgowy Związek Akrobatyki Sportowej</b> Pułaskiego 13a, 30-011 Rzeszow Contact person: Eliza Kaplita-Wójcik Phone: +48 605 080 226 E-mail: <a href="mailto:acro2017.rzeszow@gmail.com">acro2017.rzeszow@gmail.com</a> Website: <a href="http://www.akrobatyka.rzeszow.pl">www.akrobatyka.rzeszow.pl</a>
<b>LOCATION</b>	<b>Rzeszow, POLAND</b>
<b>DATE</b>	<b>From October 16<sup>th</sup> to 23<sup>rd</sup>, 2017</b>
<b>VENUE</b>	Hala Sportowa "Podpromie" Podpromie 10 35-045 Rzeszów +48 17 8536868 E-mail: <a href="mailto:hala@erzeszow.pl">hala@erzeszow.pl</a> Web site: <a href="http://www.hala.rzeszow.pl">www.hala.rzeszow.pl</a>
<b>APPARATUS SUPPLIER</b>	<b>Supplier: JANSSEN-FRITSEN</b> Colour: blue FIG certified « Apollo Antweep 2013 » Reference number: 1790750
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG/UEG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"><li>• FIG and UEG Statutes</li><li>• FIG and UEG Technical Regulations</li><li>• FIG Code of Points and relevant Newsletters</li><li>• FIG General Judges' Rules</li><li>• FIG Specific Judges' Rules</li><li>• Doping Control Rules</li><li>• FIG Code of Ethics</li><li>• UEG Medical Guidelines</li><li>• FIG License Rules</li><li>• UEG Media Rules</li><li>• FIG Apparatus Norms</li><li>• UEG Advertising and Publicity Rules</li><li>• FIG Rules for Sanctioning (approval) of International Events</li><li>• UEG Accreditation Directives</li><li>• UEG Rules "Ceremonies of UEG Events"</li></ul>

	<i>and subsequent decisions of the UEG/FIG Executive Committee</i>						
<b>FEDERATIONS INVITED</b>	The Organizing Member Federation will invite all UEG Member Federations, provided that their financial obligations to the UEG and the FIG are fulfilled. The inscriptions have to be made by the national federations						
<b>AGE LIMITS</b>	Seniors: from 15 year; born in 2002 or before Juniors: between 13 and 19 years; born between 1998 and 2004.  Gymnasts have the right to participate if they reach the determined age during the year of the competition. Each athlete may compete in one discipline and one age group only.  <b>All gymnasts must have a current valid FIG licence until the end of the event.</b>						
<b>JUDGES AND JURIES</b>	Each participating federation may have two category 1, 2 or 3 judges for Seniors and two judges from any category for Juniors (but with no more than 1 cat. 4 judge for Juniors), excluding any appointed difficulty judge or chair of judges. In the draw, priority may be given to the judges of a higher category.  <b>Federations with international brevet judges are obliged to present a minimum of one judge.</b> All judges will be given the opportunity to officiate in at least one event. The selection of judges (draw) is made by the TC-ACRO/UEG. The judges must be eligible to judge in the respective function. The Chairs of Judges Panel and the D1 judges are appointed by the TC-ACRO/UEG. All judges must participate in the judges' instruction meeting. The costs for judges will be charged to the respective federations.  A Federation participating with an insufficient number of judges or without judge will have to pay a fine to the UEG.  <b>All judges must have a current valid FIG brevet a the time of the event.</b>						
<b>REGISTRATION DEADLINES</b>	The inscriptions must be done on the forms sent together with the invitation. Please return to the <b>UEG Office to: <a href="mailto:info@ueg.org">info@ueg.org</a></b>  <table border="1"> <tr> <td>Definitive registration:</td> <td><b>19<sup>th</sup> July 2017</b></td> <td>Must be sent to the UEG Secretariat</td> </tr> <tr> <td>Nominative registration</td> <td><b>21<sup>st</sup> September 2017</b></td> <td>Must be sent to the UEG Secretariat</td> </tr> </table>	Definitive registration:	<b>19<sup>th</sup> July 2017</b>	Must be sent to the UEG Secretariat	Nominative registration	<b>21<sup>st</sup> September 2017</b>	Must be sent to the UEG Secretariat
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<b>ENTRY FEES</b>	<b>Euro 150 per gymnast</b> have to be paid to the UEG by <b>September 21<sup>st</sup>, 2017</b>  Banque Cantonale Vaudoise Place St-François 14, CP 300 1002 Lausanne, Switzerland  Account No: L 5205.70.49 Union Européenne de Gymnastique IBAN Code: CH05 0076 7000 L520 5704 9 Swift Code: BCVLCH2LXXX						
<b>ACCREDITATION</b>	Accreditation cards will be distributed at the Accreditation Center upon arrival of the delegations. The UEG accreditation rules will be strictly applied, notably as far as the number of accreditation cards per federations is concerned  Delegation accreditation will take place upon arrival at accreditation centre. For accreditation, each Head of Delegation is required to bring the following documents: <ul style="list-style-type: none"> <li>• Passports of all members of the delegation,</li> <li>• FIG licenses</li> <li>• Total payment of accommodation and meals</li> <li>• Insurance – every delegation member needs a valid insurance</li> </ul>						

	<ul style="list-style-type: none"> <li>• USB Stick of the National Anthem</li> <li>• National Flag</li> <li>• Tariff sheets</li> </ul> <p>In order to accelerate the accreditation procedure, please send to the Organizing Committee a photo of each delegation member (by email at <a href="mailto:acro2017.rzeszow@gmail.com">acro2017.rzeszow@gmail.com</a>) until <b>September 21<sup>st</sup>, 2017</b>. 10€ will be charged for each photo the OC has to make at the arrival of the delegation.</p> <p>Accreditation card is personal for each of the delegation members. In case of a lost or stolen accreditation card the Organizing Committee must be informed immediately. A new card can be issued for a fee of 50 euro.</p> <p>The specification of the photo should be as follows:</p> <ul style="list-style-type: none"> <li>- File format: JPG    Size: 1500x1500 pixels</li> <li>- Background: white or light blue</li> <li>- File name: NOC_Surname_Firstname (ex: GER_MEIER_Rita.jpg)</li> </ul> <p>In order to simplify the management of the music, please send your music only in MP3 format to the following e-mail address: <a href="mailto:music.rzeszow2017@gmail.com">music.rzeszow2017@gmail.com</a> until <b>September 21<sup>st</sup>, 2017</b>. The name of each music file has to contain the following information: <b>Category</b> (11-16 or 12-16)_<b>Event</b> (W2-M2-MX2-W3-M4)_<b>Exercise</b> (B, D, C)_<b>Qualification and/or final</b> (Q or F or QF)_<b>Nation Number</b> (1 or 2)_<b>NAME</b>. (Example: SENIOR_W2_D_Q_GER_1_MEIER-SCHULZ.mp3).</p> <p>The Organizing Committee guarantees the protection and the strict use of your musical creations during this event</p>																
<b>EVENT FORMAT</b>	See current FIG Technical Regulations and UEG Technical Regulations [for individual competitions Balance and Dynamic]. Difficulty for the juniors units will be restricted in accordance with the rules for FIG Acrobatic Gymnastics World Age Group Competition [WAGC].																
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<b>MEDICAL SERVICES</b>	<p>Medical premises and services will be provided in accordance with the Medical Guidelines of UEG and FIG Anti-Doping Rules, WADA Code and related.</p> <p>Ambulance and Medical Team (MEDIC – TRANSPORT) are in the Venue</p>																
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Polish Embassy or Consulate in your country if a visa is required for your travel to Poland. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>as soon as possible</b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa</p>																

	application support letter must be sent to.																												
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee, the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The UEG and FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 5,00€ per person/day.</p>																												
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by <b>September 21<sup>st</sup>, 2017.</b></p>																												
<b>LOCAL TRANSPORTATION</b>	<p>Delegations that book their accommodation through the LOC will be offered free transport from:</p> <ul style="list-style-type: none"> <li>• Rzeszow Airport to the competition venue and back;</li> <li>• Hotel to the competition/training venue and back.</li> </ul> <p>Delegations that don't book their accommodation through the LOC can't use the local transport system provided by the LOC.</p> <p>For delegations arriving at other airports we offer the following transport services (at the charge of the federations):</p> <p>Transport from Chopin Airport (Warszawa) and Balice Airport (Kraków) can be provided by the LOC. The price will depend on the size of federations.</p>																												
<b>ACCOMMODATION</b>	<p>Hotel Category Prices are per night/per person (including breakfast, lunch, dinner, VAT, final banquet, airport transfer from Rzeszow and daily shuttle transfer from the hotel in the area of Rzeszow to the competition hall).</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Category I</b> HOTEL BRISTOL *****/**** Distance from the Competition Hall: 0,8 km Address: Rynek 20-23, 35-064 Rzeszów Website: <a href="http://www.bristol-rzeszow.pl">www.bristol-rzeszow.pl</a></p> <p>The costs per person/night:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Bed &amp; Breakfast</th> <th>Half board</th> <th>Full board</th> </tr> </thead> <tbody> <tr> <td>Single room</td> <td>95 €</td> <td>105 €</td> <td>115 €</td> </tr> <tr> <td>Double room</td> <td>70 €</td> <td>80 €</td> <td>90 €</td> </tr> <tr> <td>Triple room</td> <td>65 €</td> <td>75 €</td> <td>85 €</td> </tr> </tbody> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Category II</b> HOTEL AMBASADORSKI **** Distance from the Competition Hall: 0,8 km Address: Rynek 13-14, 35-064 Rzeszów Website: <a href="http://www.ambasadorski.com">www.ambasadorski.com</a></p> <p>The costs per person/night:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Bed &amp; Breakfast</th> <th>Half board</th> <th>Full board</th> </tr> </thead> <tbody> <tr> <td>Single room</td> <td>85 €</td> <td>95 €</td> <td>105 €</td> </tr> <tr> <td>Double room</td> <td>65 €</td> <td>75 €</td> <td>85 €</td> </tr> </tbody> </table> </div>		Bed & Breakfast	Half board	Full board	Single room	95 €	105 €	115 €	Double room	70 €	80 €	90 €	Triple room	65 €	75 €	85 €		Bed & Breakfast	Half board	Full board	Single room	85 €	95 €	105 €	Double room	65 €	75 €	85 €
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**Category III**

HOTELZIMOWIT \*\*\*

Distance from the Competition Hall: 1,5 km

Address: Al. Armii Krajowej 4b, 35-307 Rzeszów

Website: [www.hotel-zimowit.pl](http://www.hotel-zimowit.pl)

The costs per person/night:

	Bed & Breakfast	Half board	Full board
Single room	75 €	85 €	95 €
Double room	60 €	70 €	80 €
Triple room	55 €	65 €	75 €

**Category III**

HOTEL GREIN \*\*\*

Distance from the Competition Hall: 1,0 km

Address: Al. T. Rejtana 1, 35-326 Rzeszów

Website: [www.greinhotel.pl](http://www.greinhotel.pl)

The costs per person/night:

	Bed & Breakfast	Half board	Full board
Single room	75 €	85 €	95 €
Double room	60 €	70 €	80 €

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**Category III**

HOTEL KORONA \*\*\*

Distance from the Competition Hall: 1,5 km

Address: Litewska 33b, 35-302 Rzeszów

Website: [www.hotelkorona.rzeszow.pl](http://www.hotelkorona.rzeszow.pl)

The costs per person/night:

	Bed & Breakfast	Half board	Full board
Single room	70 €	80 €	90 €
Double room	55 €	65 €	75 €

**Category III**

HOTEL HETMAN \*\*\*

Distance from the Competition Hall: 1,2 km

Address: Langiewicza 29b, 35-085 Rzeszów

Website: [www.hotelhetman.rzeszow.pl](http://www.hotelhetman.rzeszow.pl)

The costs per person/night:

	Bed & Breakfast	Half board	Full board
Single room	70 €	80 €	90 €
Double room	55 €	65 €	75 €
Triple room	50 €	60 €	70 €

**Category IV**

HOTEL ISKRA \*\*

Distance from the Competition Hall: 0,8 km

Address: Dąbrowskiego 75, 35-040 Rzeszów

Website: [www.hoteliskra.pl](http://www.hoteliskra.pl)

The costs per person/night:

	Bed & Breakfast	Half board	Full board
Single room	60 €	70 €	80 €
Double room	50 €	60 €	70 €
Triple room	45 €	55 €	65 €

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **July 19<sup>th</sup>, 2017** latest, all hotel rooms will be allocated on a “first come, first serve” basis.

The participating federations must pay for the accommodation expenses of their delegation members.

The costs for the accommodation must be paid to the LOC as follows:

- Deposit of 50% of the total amount by **July 19<sup>th</sup>, 2017**
- Settlement of the remaining 50% by **September 21<sup>st</sup>, 2017**

In case of cancellation, costs will be refunded as follows:

- Before **September 21<sup>st</sup>, 2017**: 50% of the total amount due
- From **September 21<sup>st</sup>, 2017** no refund of the total amount due

**MEALS**

Breakfast will be served at the hotels. Lunch and dinner will be served at the venue.

Delegations not booking their accommodations through the LOC may purchase tickets for the meals for **15 Euro** per person. These tickets must be purchased in advance until **September 29<sup>th</sup>, 2017**.

**CANCELATION POLICY**

In case of cancellation, costs will be refunded as follows:

Before September 21st, 2017: 50% of the total amount due.

From September 21st, 2017: no refund of the total amount due.

**FINAL BANQUET**

The accommodations package, booked through the OC, includes the closing party ticket for official delegation members (Head of Delegation, judges, coaches, athletes, managers, and doctors).

Please confirm by Email: [acro2017.rzeszow@gmail.com](mailto:acro2017.rzeszow@gmail.com) the number of participants for the final banquet!

Delegations not booking their accommodations through the LOC and additional visitors travelling with a delegation may purchase tickets to the Final Banquet for **40 Euro** per person. Tickets for the Final Banquet must be purchased in advance (until **September 29<sup>th</sup>, 2017**)

**BANK ACCOUNT INFORMATION**

All payments for the hotel bookings, transfer and meals must be made by bank transfer:

Address of the bank:

BANK PKO BP S.A. Oddział 1 Rzeszów ul. 3 Maja 23

Beneficiary name : Podkarpacki Okręgowy Związek Akrobatyki Sportowej

IBAN Code: PL04 1020 4391 0000 6102 0074 5083

Swift Code: BPKOPLPW

	Each participating member Federation is kindly requested to indicate the payment's purpose as follows: "ACRO 2017 / NF " The participating federation is responsible for covering all bank fees in connection with the bank transfers.																						
<b>MARKETING MEDIA</b>	UEG advertising and publicity norms must be respected Mr. Maciej Stopa – <a href="mailto:maciejstop@gmail.com">maciejstop@gmail.com</a>																						
<b>SOCIAL MEDIA</b>	Homepage: <a href="http://www.hala.rzeszow.pl">www.hala.rzeszow.pl</a> Homepage: <a href="http://www.akrobatyka.rzeszow.pl">www.akrobatyka.rzeszow.pl</a>																						
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Sincerely Yours,

*Krasau, 26.04.2017*  
.....  
Place and date:



Stamp

Sekretarz Generalny  
Polskiego Związku Gimnastycznego  
*mgr Anna Grigalska*

.....  
Signature of the President or  
Secretary General of the UEG affiliated NF